

Minutes of the 14th Senate Session of the Third Faculty of Medicine that took place on June 12th in the Session Room of Radana Königova, room No. 223, at 14:30

Attendee: according to the attendance list

Excused: according to the attendance list

Session Agenda:

1. Opening
2. Agenda approval and appointment of the scrutineers
3. Checking the minutes from May 15th, 2018
4. Information from the Dean
5. Proposal to rename the Institute for Study of Obesity and Diabetes into Institute of Pathophysiology of 3FM, and the Institute of General, Clinical and Pathological Physiology into Institute of Physiology of 3FM from July 1, 2018 – Prof. MUDr. Widimský
6. Establishing and providing the equipment for the Center of theory and practice of education in medical and non-medical specialisations – Doc. MUDr. Dlouhý
7. Change of rules for awarding the scholarships at the 3FM CU
– post-graduate students – Prof. MUDr. Šlamberová
8. Handling emergency matters during the summer vacation – Mgr. Vácha
9. Miscellaneous

Ad 1) Opening

21 senators were present at the opening, the AS was eligible to make decisions.

Ad2) Approval of the session agenda, assigning the scrutineers

There were no objections or no further suggestions from the senators concerning the session.

Conclusion:

The programme of the session was approved by tacit consent.

The scrutineers elected were: Doc. MUDr. Trnka, student Alžběta Kantorová

Ad 3) Checking of the minutes from May 15th, 2018

Mgr. Vácha brought up the important issues from the session on May 15th 2018, in particular:

- budget proposal for 2018
- evaluation of teaching for the winter semester 2017-2018
- introduction of continuing master's program "Intensive Care" at 3FM
- proposal for accreditation of a new bachelor's program "Nutrition Therapist" - a regular full-time program
- Margaret Bertrand Prize awarded to the student Tomáš Zumer
- new Dean's order dealing with the sum of scholarships for post-graduate students
- proposal to dismiss the Social Committee of the AS 3FM CU.
-

There were no objections or suggestions made concerning the record of the minutes from May 15th, 2018.

The minutes from May 15th, 2018 were approved by tacit consent.

Ad 4) Information from the Dean

- senators received the material "100 Days of Protection is over" (a report on faculty representatives' work in the period from February 2nd – May 31st, 2018);
- information about Dean's visits to the faculty institutes and facilities,
- changes in post-graduate and bachelor's programs;
- Students' Scientific Conference and students' free time activities;
- new faces leading clinics – Clinic of Stomatology: MUDr. Jiří Borkovec, Institute of Pathology: Doc. MUDr. Radoslav Matěj, PhD., Clinic of Radiotherapy and Oncology – Doc. MUDr. Renata Soumarová, PhD.;
- new internal salary regulations of CU – from January 1st, 2018, it eliminates paying extra salary. Therefore, the employees were given pay rise of 10%, and extra benefits will be paid in June – the amount will be proposed by the Heads of institutes and clinics, the secretary (for the Dean's office) and the Dean (for the Heads and Vice-Deans) will propose the distribution of the benefits;
- Association of Deans' of Medical Faculties – the chairman elected is Prof. MUDr. Šedo – the Deans' active approach should lead to obtaining more financial means for medical faculties from the state. The Minister of health and education arranged a meeting with the Prime Minister at the Government Office on May 15th, 2018. The Prime Minister promised a subsidy of 135 mil. CZK for medical faculties in this year, and supported creation of 10-year financial plan to increase the number of students accepted for the programs taught in Czech language, which includes the

necessity to expand teaching facilities, hire additional staff and make other investments;

- European grant programs – we are implementing the grants received within the OPVTV, in total amount more than 100 mil. CZK, both in the field of excellent research, teaching, education and international mobility. These programs include: project ESF (modernization of teaching of pre-clinical disciplines, accreditation of bachelor's program Nutrition Therapist), and projects ERDF (investments). The project „Nábyteček“ is a complex project targeting improvement of environment for students – new equipment for 27 classrooms and facilities for self-study. At the moment, the competitive tendering is taking place for the equipment. It also includes the reconstruction and new equipment for the facilities for teaching pre-clinical subjects, creating a unique simulation center and experimental dietary kitchen;
- awarding the faculty staff – proposing employees especially for years-long contribution (the coordinator is Doc. MUDr. Arenbergerová – area of employees, Prof. MUDr. Šlamberová – area of students);
- international cooperation: we are working on being included in new inter-universities network 4EU (Charles University, Sorbonne, Heidelberg, Warsaw)
- Club of Faculty Graduates – a new website was created. There is a great interest to register – about 280 graduates registered in the first week, and the number seems to be growing.

Discussion: none.

The information from the Dean were acknowledged by the AS 3FM CU.

Ad 5) Proposal to rename the Institute for study of obesity and diabetes into to Institute of Pathophysiology of 3FM, and the Institute of general, clinical and pathological physiology into Institute of Physiology of 3FM from July 1st, 2018

The material with detailed explanation of the proposed changes was sent to all senators via e-mail. The intention was to create an institute called: Institute of Pathophysiology of 3FM CU by changing its current name of Institute for study of obesity and diabetes (ÚSOD), and another institute: Institute of Physiology, formerly the Institute of general, clinical and pathological physiology. The reason was to create balance between ÚSOD, and the pathological part of ÚNKPF concerning the area of scientific and grant production, and additionally the extent of work and providing teaching.

The Head of the Institute of Pathophysiology will be Doc. MUDr. Polák, his deputy MUDr. Bernášková, and the Head of the Institute of Physiology will be MUDr. Šlamberová.

Discussion: Doc. MUDr. Votava, the Dean, Doc. MUDr. Polák

- if the changes will interfere with teaching classes,
- if there will be changes concerning pre-clinical subjects taught in 4th year,
- the Dean answered that there will not be any changes in the schedule of 4th year, and Doc. MUDr. Polák offered additional extension and alterations in order to improve the quality of the classes.

Conclusion:

The AS 3FM CU acknowledged the introduced proposal of the Dean for renaming the Institutes by July 1st, 2018.

Ad 6) Establishing and providing the equipment for the Center of theory and practice of education in medical and non-medical specialisations

The intention to establish a simulation center was announced by Doc. MUDr. Dlouhý and JUDr. Mužíková. The simulation center will be a part of the project: “Establishing and providing equipment for the center of theory and practice of education in medical and non-medical specializations.”

The goal of the project and the acquired investment is to create a workplace focusing on preparation, implementation and evaluation of students' examinations, and at the same time on practice and development of didactic and presentation skills. Based on the extended professionally lead interactive and simulation teaching, the future graduates will have a chance to be presented with modern methods and latest findings in their chosen field of study, using the up-to-date means of modern teaching aids.

Such project is also aiming at improving the quality of equipment at 3FM CU, through the modernization of appliances, which complies with the long-term intention of the faculty – to equip the center with medical simulators, and audio and video recording technologies.

The project is financed from the operation program Science, Research and Education, 95% of the funds come from the OPV VV, 5% are from the faculty funds.

The Simulation Center will be located at the building of the Dean's office (existing Archive and common classroom of Biophysics and Nursing), and at the Clinics of Gynecology and Obstetrics at the same time.

JUDr. Mužíková mentioned that the budget of the faculty will be burdened by the participation of the faculty by 5% for the technical equipment – in the initial

phase of the project about 450.000 CZK. The proposed budget includes this sum.

Discussion:

MUDr. Havrda – what subjects will be regarded for the Simulation Center, and if the finance will be from only 3FM budget or the university budget.

JUDr. Mužíková answered that the 5% is from the 3FM budget.

Doc. MUDr. Duška – the simulation teaching is different from classical, the medical students will learn to communicate and to co-operate. Every such center requires a position of a technician who will be familiar with the equipment, connection and service. That means further financial cost.

The Center should be effectively occupied, small groups will participate at work, the time should be used up fully. General surgery, gynecology, nursing – the change of schedule will be needed.

MUDr. Patzelt – will there also be courses for post-graduate students?

Doc. MUDr. Duška – so far there is no proposed schedule of the Center

Renza – if the Center creation will be presented at the AS of CU

JUDr. Mužíková – the project of the Center should be presented at the AS CU.

Conclusion:

The AS 3FM CU in the compliance with the article 10, paragraph 1, letter a) of the Status of 3FM approved the proposal of establishing and equipping the Center of theory and practice of education in medical and non-medical specialisations.

Vote: 21, 0, 0.

Ad7) Change of rules for awarding the scholarships at the 3FM CU – the post-graduate students

The information about change of rules for awarding scholarships was sent to all senators ahead of the session by e-mail. They received both the complete original text with the changes marked, and the edited final version. The changes were initiated by the change of Scholarship regulations of CU and partially by changes in internal regulations of our faculty. At the same time, the faculty intention is to raise the scholarships for the post-graduate students in order to motivate them, and to support those who are the most active and most promising students.

Prof. MUDr. Šlamberová explained the changes done in the material.

Discussion:

Doc. MUDr. Trnka – to consider the possibility that the post-graduate students of theoretical specialisations will have a chance to secure a part-time position at

the faculty in order to obtain more financial means not only scholarships, as it is in the clinical fields.

Prof. MUDr. Šlamberová – would it be good for all students?

The Dean – will support all the theoretical institutes, by raising the salaries of assistants, as long as the faculty receives more funds, is willing to negotiate preferably individually.

Conclusion:

The AS 3FM CU in the compliance with the article 10, paragraph 1, letter b) of the Status of 3FM approved the change of rules for awarding the scholarships at the 3FM CU.

Vote: 22, 0, 0.

Ad 8) Handling emergency matters during the summer vacation

Mgr. Vácha brought up the necessity of assigning representatives of the AS 3FM CU for handling emergency matters during the summer months when there are no Senate sessions.

Conclusion:

The AS 3FM CU acknowledged the introduced proposal of the Chairman assigning the Board of AS 3FM to deal with emergency matters during the summer holidays and the assigned representatives of the AS 3FM will report on the situation at the October session of the AS 3FM.

Vote: 22, 0, 0.

Ad 9) Miscellaneous

The Chairman Vácha thanked all the senators for their work in the previous period, and gave to members of Collegium of Dean wine from Moravia as a gift.

Next session of the AS 3FM CU will be held at the session room of Radana Königova, no. 223, on Tuesday, October 9th, 2018, at 14:30.

Mgr. et Mgr. Marek Vácha, Ph.D. a.p.
Chairman of AS 3FM CU

Minutes taken down by:

Ing. Sádecká

June 18th, 2018

Edited by:

The Dean, Doc. MUDr. Votava, Mgr. Vácha, David Lauer